

Northwest Iowa Community Empowerment

CHEROKEE * LYON * PLYMOUTH * SIOUX

Security and success for children by strengthening families and communities.

EXECUTIVE - FINANCE COMMITTEE MEETING

Minutes

Oct 17, 2007 - 11:00 A.M.

**Upstairs Conference Room-Sx County Office Building
Orange City, IA**

I. Welcome/Introductions

Mark Sybesma opened the meeting and welcomed all. Those present Shane Walters, Mark Leeds, Nola Aalberts, Joyce Vermeer and Joy Poppema

II. Review Minutes of 8-30-07 meeting

Minutes were reviewed, Jim made motioned to approve, David seconded, motion carried.

III. Old Business

A. Time for committee to bring items from minutes for discussion- no new items.

IV. FY08 Budgets

B. A. Revisions: Nola noted a vote at the NICE Board meeting to approve removal of line items within the budget. Nola brought up the funding of health insurance and travel. A budget revision was distributed for request of changes to the FY08 budget. Rick brought up previous decision being refined at the next meeting as a recommendation at the next Board meeting.

Joyce has requested health insurance beginning in November as a new line item from Other Services category. Full time employees are allowed to receive health insurance. There was an error in the formula and needs to be deducted from carry forward. It was requested to move funds from Partners for Healthy Baby to increase travel and quality rewards. \$855 from Goodnight Sleep tight into travel also. Under Parent Support - using \$13,000 of carry forward of \$25,000 from HF be put toward \$6,096 for health insurance (because this was allocated only if needed by the Healthy Families program) The leftover \$12,000 is from FY07 carry forward amount. The Cherokee HF allocations should coincide with the Lyon amount equaling 1.3 FTE's using \$2,089.70 thus the remaining amount of carry forward is \$9,910; add \$3,904 Mom's off Meth and \$3,000 Family Circles which equals the \$13,000.00. David made a motion to recommend to the Board the above Budget revisions for FY08. Jim seconded, motion carried.

David made a motion to make a recommendation to the Board to amend the previous decision for moving funding within certain areas but not all areas. Nola will email the correct wording of the motion to the Exec-Fin committee for there approval regarding the areas that will be allowed to move funding without board permission. Jim seconded, motion carried.

V. Cherokee Empowerment Designation

Nola was informed through a newspaper article and concerned Cherokee citizens that BOS in Cherokee has requested to become their own Empowerment Board, and the state must approve. This has to be a joint decision between Cherokee and the NICE Board. Preschools want to be

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informed and be able to attend the inquiry meeting. November 20, 2007 at 10:30AM will be the initial exploratory discussion.

VI. Nominating Committee

A. Voting Members

VII. Redesignation Meeting

Conditional designation is an opportunity to bring everything up to code and standard within the area. It is an opportunity to receive additional technical assistance. If everything is in by Dec 15th and approved then designation will be unconditional for the next three years.

VIII. Meeting Calendar for FY08

December 6, 2007 1:00pm NICE meeting, Executive-Finance 15th of November-1:00pm to review the work done on the community plan which is due on the 15th of December to the State Empowerment Office. The Ex-Fin committee directs the staff to write a draft plan and have their best draft available on the 15th for input.

IX. New Business

X. Adjourn