

Northwest Iowa Community Empowerment

CHEROKEE * LYON * PLYMOUTH * SIOUX

Security and success for children by strengthening families and communities.

EXECUTIVE - FINANCE COMMITTEE MEETING

Minutes

August 30, 2007 - 1:00 P.M.

**Upstairs Conference Room-Sx County Office Building
Orange City, IA**

I. Welcome/Introductions

Mark Sybesma opened the meeting and welcomed all. Those present Shane Walters, Rick Droog, Mark Leeds, Nola Aalberts, Joyce Vermeer and Joy Poppema

II. Review Minutes of 6-18-07 meeting

Minutes were reviewed, Shane made motioned to approve, Mark seconded, motion carried.

III. Old Business

A. Time for committee to bring items from minutes for discussion- no new items.

IV. FY07 Financial Statements

A. Financial/Budget Reports

The final 6-30-07 financial statements were distributed with carry forward of \$304,730.32. Interest last year was \$25,201. There was carryover \$205.35 in administrative and will be used as Other Services next year. Nola noted Partners for a Healthy Baby training was not expended by the end of the year.

V. FY08 Budgets

A. Annual Budget Revisions – It was noted that some of these items will need to be adjusted through out the year. Some programs may not be implemented. QPPS mini grants will be broken down as Early Childhood grants/programs. Preschool scholarships have been listed by each school and would possibly need to be adjusted as the year goes along. As of now each line item needs Board approval. Joyce noted the additional programs that can now be run under the Preschool Scholarship funds such as: dental services, nurse consultant, nutrition & physical activity and mental health, Motherhead programs will be instituted in Plymouth & Lyon Counties. Moms Off Meth – Substance Abuse Advisory Board recommends the funding of this program. Plymouth County would like to start a Moms Off Meth program and these funds would be used for this. Americorps grant was awarded with two slots – one in Cherokee and one in Orange City. There are 5 applications. These positions will be working with Planning Councils, Moms off Meth, Dec Team and Family Circles to initiate programs. Substance Abuse Prevention programs for children 0-5 is also a new funding designation.

B. Cherokee County

The budget for Healthy Families Cherokee County is \$86,201.95. Shelly Goebel has resigned and Deadra Collins was hired to do Healthy Families and the Parent Nurturing programs. She has begun the credentialing process for the county. 17 families are being served with openings for 5 more families. The office has changed the name to Cherokee Community Partnership Office with 4 programs operating out of the office: Healthy Families, Family Circles, Child & Family Advocates and Parent Partners.

C. Family Circles – 35% of those attending have gotten better jobs and felt a lot better about handling their problems.

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VI. Annual Report

The annual report was distributed for review. Shane Walter needs to be added to the members list. Healthy Families visits in 2005 =2,646 face to face, 2006 =3,559, 2007 to =3,908. Plymouth County has increased their visits for the first month of the FY08 year. Benefits for Beginners ran an excellent program. Nola informed the committee of a situation with an in-house provider who is discontinuing services on August 20, 2007 and is insisting on keeping the new equipment received in July. They will not be allowed to keep the equipment; it will be transferred to other providers. It was noted that programs need to be accountable for funding uses. The Healthy Family cost per visits are: Cherokee \$99.68 a visit, Lyon County \$108.03 per visit, Plymouth County is \$115.35 per visits, and Sioux County \$93.99.

It is recommended to approve this FY07 annual report at the Board meeting.

VII. Redesignation 10-17-07

A. Matrix in the process

B. Collaborative Grid – the Grid was distributed for input. Domestic Violence needs only one X.

This will be presented to the Board with an explanation.

C. Community Plan- The PEM committee met with CJJP to adjust the plan. The changes are highlighted in gray. The PEM committee will bring to the Board as a motion.

VIII. Nominating Committee

A. Voting Members

Nothing to report – The nominating committee will be meeting on Sept 6, 2007 before the Empowerment meeting.

B. Associate Members

IX. Next Meeting-October 25, 2007

X. New Business

A schedule of 2007-2008 activities for Early Childhood preschool/childcare providers throughout the year was distributed.

XI. Adjourn