

Northwest Iowa Community Empowerment

CHEROKEE * LYON * PLYMOUTH * SIOUX

Security and success for children by strengthening families and communities.

EXECUTIVE - FINANCE COMMITTEE MEETING

Minutes

April 24, 2007 · Noon

Downstairs Large Meeting Room

Pizza Ranch

Orange City, IA

I. Welcome/Introductions

Rick Droog, Mark Sybesma, Shane Walters, Jim Henrichs, Mark Leeds, Joyce Vermeer, Nola Aalberts, Joy Poppema

II. Review Minutes of 3-22-07 meeting

Minutes were reviewed, Jim made motioned to approve, Shane seconded, motion carried.

III. Old Business

A. Time for committee to bring items from minutes for discussion- no new items.

Rick noted the reasoning for this meeting to review additional budget revisions and information on the Cherokee Co Com Health Care status.

IV. FY07 Financial Statements

A. Financial Statements

Early Childhood/School Ready

Nola noted that carry forward cannot be more than \$326,419.00 for FY08. Total amount left to spend \$715,956.14. Preschool scholarships have to be carried forward and used specifically for preschool scholarships. That leaves roughly \$200,000 for other carryover. At this point it is estimated the same allocation as last year, School Ready \$1,000,082.00 and estimated \$76,000 for Early Childhood and \$78,000 for Quality Improvement.

B. Budget Revisions

Additional revisions along with those passed at the 3-22-07 meeting were distributed.

See attachment. The revised budget for 4-17-07 with those changes was also distributed. Nola reviewed all the additional revisions. Discussion regarding Plymouth HF returning \$6,000 this year and also every year in the past. There is a concern that the program has not grown.

-Mother Read is a new program that would be an outreach to all 4 counties and reach a large number of parents.

-Another new line item is Your Child's Brain which is a program for parents of 0-5 years with a 2 hour training informing them how to interact with their child. They will receive brain enhancing activities for children.

-New line item Partners for a Healthy Baby will be used to train the Healthy Family support workers in this curriculum.

-The Nurse Consultant position has not worked out for FY07. So funding will be distributed to other areas.

Mark made a motion to recommend these changes to the entire board, Shane seconded. Nola asked how it should be presented to the Board. Approach it with carryover and revising to

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accomplish this. An explanation of Mothers Read program, Child's Brain, and Partners for Healthy Baby. The revised budget should be presented. Rick noted that some programs didn't take off and other programs did therefore revisions are needed. Motion carried.

V. FY07 Contracts/Budgets

A. Healthy Families Cherokee

Nola reported that the Cherokee Board of Supervisors chose to contract with the hospital for the Public Health funds. A letter had been shared with the Ex-Fin for termination as May 1. Mark Sybesma contacted the Supervisors from Cherokee to explain the program. He explained to them that the Empowerment Board might possibly administer the program. The main concern is maintaining the services to the people who are using them. The BOS did not realize how Empowerment is involved in this process. The BOS decided they wanted to subcontract with the hospital. These funds cannot just automatically be transferred to the hospital. Mark stated no advantage or disadvantage to the hospital to run the program, possibly some concern regarding administering the program. The letter was sent to clarify that the equipment belongs to the Healthy Families program and not the county. Nola talked with the employees for CCCHH and are willing to continue with SHIP as employer of record. There is space available at Cherokee Mental Health Institute. Nola read a letter from Shelly supporting Empowerment directing the program as of May 1, 2007 through June 30, 2007. Shane made a motion that administration of Cherokee Healthy Families & Family Circles for the months of May and June will be done by Empowerment, and that the process be evaluated at the June meeting. Jim seconded, motion carried.

B. Family Circles

See above motion.

C. Healthy Families intent to renew contract

Mark made a motion to renew the contract in Sioux, Lyon and Plymouth with 3% on appropriate items. There was discussion regarding the evaluation of the programs. Stipulations might be needed to increase productivity of the program. Mark withdrew the motion. A new motion to approve Sioux and Lyon county renewal the contract and conditionally approve the contract with Plymouth county with stipulations that there be an increase in service after three months. These contracts effect everyone to develop good citizens within the respective counties. Shane supported, motion carried.

i. Sioux County

ii. Lyon County

iii. Plymouth County

D. Benefits for Beginners intent to renew contract

Nola distributed their tentative budget for review for FY08. Jim made a motion to recommend approving the renewal of B4B for FY08, Mark Leeds seconded, motion carried.

E. Parent Support Advisory Board

i. FY07 Budget Revisions – completed under item IV B.

VI. Redesignation 10-17-07

A. Matrix - Letter

B. Indicators

Changes in Indicators were distributed. Nola reviewed the changes. See attachments.

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Nola suggested removing "Reduction in child abuse cases confirmed by welfare and juvenile justice providers." Shane made a motion to recommend to the board the attached indicators, Jim seconded, motion carried.

VII. Legislative Information

An update on legislation was distributed regarding childcare.

VIII. New Business

Next meeting June 21 at 11:30 at Pizza Ranch.

IX. Adjourn